

Student ID Badge Process 2019-2020



Student ID badges will be provided to every student. Every student must wear their ID card at all times while on campus. ID cards must be visible, worn on the outside of jackets and not in pockets.

The campus leadership team has adopted the following procedure that all staff will use to enforce the wearing of student ID badges.

All students must wear their current year ID badge in order to:

- Be in class
- Move between classes and to the restroom
- Buy lunch
- Check out library books
- Ride a bus
- Be on campus before or after school
- Enter school dances

ID cards must:

- Be visible
- Be presented to any school staff member or person of authority when requested
- Remain plain and free of stickers, markings, etc.
- Be replaced through the front office/bookstore if lost, stolen, altered, damaged or defaced

Lost, Missing, Forgotten, Altered, Damaged, Defaced ID Process:

- Teachers will complete an ID sweep during the first 10 minutes of 1st hour each and every day.
- Students who are not wearing their ID will be asked to produce it and wear it visibly.
- If a student does not have their ID they will be sent to Room 279 or the bookstore to obtain a temporary ID.
- Temporary IDs are only valid for 1 day.
- Replacement ID badges are available in the bookstore (fees will be added to the student's account if funds are not provided by student at time of ID replacement):
 - Replacement ID = \$2
- Temporary ID consequences:
 - Infraction #1-4, Noted
 - Infraction #5, Discipline Referral
 - Every 5th infraction, ISS/PATS for the remainder of the day.